



Galleon International
Shipping Co. Ltd

DATA PROTECTION AND PRIVACY NOTICE

GDPR requires Galleon International Shipping Co. Limited (“Galleon”) to provide this notice which sets out how Galleon will process personal information which it receives. Where your details are provided to Galleon as a consequence of your engagement with us, we will process your personal information or, if applicable, that of your directors, officers, employees and/or private individuals.

PURPOSES OF PROCESSING AND LEGAL BASIS FOR PROCESSING

Your personal data may be processed by Galleon (or any of its affiliates, agents, employees or delegates) to comply with specific legislation only for the following purposes:-

1. In order to carry out full relocation requirements and related actions which Galleon considers appropriate to comply with legal obligations imposed upon it.
2. To complete import or export custom clearance related information to either custom brokers, and approved agents in order to comply with a legal obligation; to record electronic communications for the verification of instructions, and fraud prevention purposes; to enforce rights or defend Galleon and its affiliates directly or through third parties to comply with any legal obligation imposed; to pursue Galleon’s legitimate interest in relation to such matters or where the processing is in the public & individuals interest.
3. To disclose information to other third parties such as service providers of Galleon including regulatory authorities, approved relocation agents and sub-contractors, in order to comply with any legal obligation imposed on Galleon or to fulfil the services included in your initiation with Galleon.
4. To complete storage requirements, with Galleon, approved agents, liability brokers, sub-contractors in order to comply with a legal obligation; to record electronic communications, liability coverage, billing and reporting.
5. To update and maintain records.



GALLEON MAY DISCLOSE YOUR PERSONAL INFORMATION:-

1. To its service providers and affiliates and other third-party service providers engaged by Galleon in order to process the data for the above-mentioned purposes.
2. To competent authorities (including custom brokers, shipping lines, airlines & other transportation), approved relocation agents, sub-contractors, liability brokers and bodies as required by your relocation needs or requested by any regulatory authority.

The disclosure of personal information to a third party set out above may involve the transfer of data to jurisdictions outside the European Economic Area in accordance with the requirements of the GDPR. Such countries may not have the same data protection laws as the EEA. Galleon has sought confirmation from such parties that they comply with GDPR. Galleon has not verified the compliance referred to above and cannot be held responsible if any party does not comply with GDPR.

RETENTION PERIOD

Galleon will retain your personal information for as long as required for it to perform services included within your initiation with Galleon, or such longer period as may be required by its legal, professional and other obligations.

DATA SUBJECT RIGHTS

You have the following rights, in certain circumstances, in relation to your personal information:-

1. The right to access your personal information;
2. The right to rectify your personal information;
3. The right to restrict the use of your personal information (in certain specific circumstances);
4. The right to request that your personal information is erased (in certain specific circumstances);
5. The right to object to processing of your personal information (in certain specific circumstances);
6. The right to data portability (in certain specific circumstances).

You have the right to lodge a complaint with a supervisory authority if you consider that the processing of your personal data relating to you, carried out by Galleon, or its service providers, infringes the General Data Protection Regulation.

HOW TO CONTACT US

Should you have any questions about our use of your personal information, then please contact info@galleon-ltd.com or Chris Townsend 'data protection officer' chris.townsend@galleon-ltd.com

